



## **Attendees:**

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### **Members:**

Aiesso Schrage, Catherine Johnson, Shannon Kronlund, Libby Boucher, Jodi Ramberg, Jacqueline Hanson, Greg Widseth, Mary Sens.

### **Chief Strategist – Polk County Public Health**

Sarah Shimek, Sarah Reese, Eliza Meyer, Kelsey Helgeson, Kirsten Fagerlund.

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1. Welcome (Sarah S.)
2. Thank You (Sarah S.)
3. Review and Approval of Recommendations (Sarah R.)
  - a. Before reviewing the recommendations, Sarah reviewed the four guiding principles utilized throughout the RFP process: 1) a specific focus on designated Polk County and MN MoA priorities and to fund across a spectrum of interventions, 2) equitable coverage and reach across the entire county, 3) viewed through a lens of health equity, and 4) an approach that understands different organizations are at different places in their grant writing capacity.
  - b. There were 10 submitted applications; 4 applications did not meet the RFP scoring minimum and the remaining 6 were then asked to present to a group from the committee to further expand on their application.
    - i. Of the 4 applications that did not move forward, the council felt 2 entities had strong ideas that have potential to be funded following a consultation process; after a discussion with the larger group, the large council agreed to this next step. The other 2 entities did not meet criteria and the council felt they did not align with the outlined PC and MoA priorities.
    - ii. Of the 6 applicants that went through the presentation process, 3 were recommended to receive partial funding and 3 were recommended to receive full funding. Each application covered the identified priorities of prevention, treatment, and harm reduction.
  - c. It was recommended that the council allocate some funds to PCPH for their role as the chief strategist; PCPH intends to use the funding for community education and harm reduction.
4. Polk County Opioid RFP Process and Presentations
  - a. How did it go?
    - i. One council member noted, “overall it went very well” – they thought there was a good number of different perspectives throughout the RFP review process and the presentation went well.
    - ii. Another member noted that as a proposer and reviewer, the process could be made a little easier by having a formatted application to which the applicant puts the



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information directly on to. They also noted that they may have had some trouble understanding the abatement strategies had they not had prior knowledge.

- iii. One member thanked the team for “keeping [the RFP process] as transparent and clear as possible.”
- iv. One member noted that the timing of the RFP release made it difficult for certain organizations (i.e. schools) to apply within the timeframe. It was noted there were multiple entities that showed interest in applying but did not have time to complete the application within the provided timeframe.

5. Adjournment at 11:30 am

6. Next meeting -