



Attendees:

Members:

Andrew Larson, Jacqueline Hanson, Molly Paulsrud, Libby Boucher, Jodi Ramberg, James Tadman, Catherine Johnson, Greg Widseth, Marley Melbye, Cassie Heide.

Chief Strategist – Polk County Public Health

Sarah Shimek, Eliza Meyer, Kirsten Fagerlund, Kelsey Helgeson.

1. Welcome (Sarah S.)
2. Request for Proposal (RFP) Updates – Sarah S.
 - a. The RFP document is finalized; the Microsoft Teams link for the April 22nd informational session has been added and the document is ready for release.
 - b. RFP Talking Points
 - i. This document was created for council members to use as a guide when sharing information about the RFP with the community. Members are encouraged to share information in both professional and private sectors of their lives (as they see appropriate) to ensure that a wide range of applicants are aware of the opportunity. It was requested that members not share this document but are welcome to share any of the information on it.
 - c. Educational Institution FAQ
 - i. There was a community ask for a document designed to encourage education partners to apply for primary prevention funding. The document provides a brief background of what the RFP is and some concrete examples from other MN schools on how they used this funding for primary prevention purposes. Council members are encouraged to share this document with their educational partners and others that may benefit from the information on the document.
3. Other
 - a. It was mentioned that members can (and are encouraged) to apply through their organization, they just then must abstain from the review panel of that application.
4. Next meeting April 10, 2024, from 10-11 a.m., Virtual
5. Adjournment at 10:15 am