



Attendees:

Members:

Jake Dahle, Jennifer Berhow, Cassie Heide, Laura DeLage, Marley Melbye, Marge Donnell, Jackie Hanson, Andrew Larson, Kelsey Helgeson, Jodi Ramberg, Shannon Kronlund, Greg Widseth, Mary Sens

Chief Strategist – Polk County Public Health

Sarah Shimek, Taylor Hasick, Sarah Reese, Kirsten Fagerlund

1. Welcome and Introductions (Sarah S.)
2. Review and Approval of 6/14 Mtg Minutes (Sarah S.) - Reviewed and no recommended changes. These will be posted on the Polk County Opioid Advisory Council Meeting webpage.
 - a. <https://www.co.polk.mn.us/546/Opioid-Settlement-Advisory-Council>
3. Review of Documents – Sarah S.
 - a. Timeline
 - b. Annual Meeting Minutes
4. Taylor Hasick – Public Survey Report
 - a. Presentation of survey responses.
 - b. Similar to what was expected based on council discussions.
 - c. More community knowledge of harm reduction than expected.
5. RFP Discussion
 - a. Review: The Council makes the recommendation to Sarah R. who takes that recommendation to the Board.
 - b. Timeline needs to be set up based on Council opinions.
 - c. If groups receive more than \$25k, Annual Reporting must be done:
 - i. Target Audience, Description of the Program, Select Remediation Category, Qualitative Description of Success/Challenges from the Field, Outcomes of the Activities.
 - d. Possibly allocate tiers of funding dependent on each category: prevention, treatment/recovery, harm reduction, criminal justice.
 - e. We would provide funding assistance, not total funding.
 - i. Do we need a cap? We will never have enough funding to solve the issue.
 - ii. Prioritize funding multiple projects than few big projects.
 - f. Who gets to apply?
 - i. Simple application process for smaller grants and an RFP for larger requests
 - ii. Different reporting process for smaller grants vs larger RFP
 - g. Making sure that our funds reach the whole county – keep the size and geography of Polk County in mind.



Polk County Opioid Settlement Advisory Council Minutes

August 9, 2023 | 10 a.m.-12 p.m. | Virtual

- h. If the applications come from law enforcement, social services or the jail, those from those entities who also serve on the council will need to excuse themselves from reviewing and scoring those applications.
 - i. Other questions to consider moving forward:
 - i. Would the council be interested in recommending putting some funds in a designated account to grow over time?
 - ii. Will applicants for the RFP be able to receive funding only once?
 - 1. Will the funding be for 1 year? 2 years?
 - iii. Will there be a certain amount taken off the top for prevention as that was identified as a priority?
6. Discussion of Next Steps
- a. Take funding distribution proposal to Board, get approval.
 - b. Promote it after that – press release, social media, direct invitation to apply.
 - c. Council would like to review idea brief/RFP application + timeline based on what was said today
7. Action Steps for Next Mtg
- a. Interest in bringing a rep from Grand Forks social detox program
 - b. Homework for council: gauge interest in their organizations and partners on what projects would be seeking funding
 - c. PCPH will bring drafts to the next meeting for review
8. Next Mtg September 13 from 10-12, Virtual
9. Adjournment at 11:15